



Seeking Peace Coaching  
Houston, Texas  
SeekingPeaceCoaching.com

# Client Negotiation Coaching & Confidentiality Agreement

**Welcome to negotiation coaching. I am happy to have you as a client. It is important to begin our relationship with a clear understanding about our work together, so that we can focus on achieving the outcomes you desire. Please read the agreement carefully before signing.**

**Definition of Negotiation Coaching:** Coaching is a professional partnership in which we work together to clarify areas that you would like to improve and work toward achieving your desired outcomes in those areas. Coaching is not legal, spiritual, or psychological advice. I cannot advise you on specific laws in your state, country, or jurisdiction. I also cannot provide mental health services to you. For those types of services, I urge you to find professionals in your area.

This is negotiation coaching, where I will be giving you ideas for strategy and tactics in your given situation. Coaching is also different from therapy in that we will address any obstacles that keep you from achieving your goals, but we will not engage in therapy or any psychological area that requires training and licensing.

**The Coaching Engagement:** Our coaching engagement can be customized to meet your individual needs.

**Confidentiality:** Your identity as a coaching client and all communications between us will be held as strictly confidential, to the extent permitted by law, unless you give me express permission to disclose specific information. While the coach-client relationship is confidential, it is not privileged, meaning I could be required to disclose confidential information in a legal proceeding, though that is highly unlikely that this will occur.

In the event that there is evidence that you are a potential danger to yourself or another, or that you disclose illegal activity, I am ethically bound to report it to the appropriate authority. In such case, I will discuss it with you before taking such action.

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**Client Initials**

**The Coach's Responsibility:** I am committed to supporting you in achieving your desired outcomes and having each session be meaningful and productive. I agree to conduct myself professionally and maintain high ethics and standards. If I am unable to continue coaching you, I will refer you to another high conflict divorce coach.

**The Client's Responsibility:** You understand that you are responsible for keeping the agreements stated in this document, as well as any actions you take as a result of coaching, and for maintaining your own well-being. I ask you to take responsibility for creating value and results for yourself, to ask for what you want in our session(s), and to give me feedback about what works or does not work for you, so that I can be most effective in assisting you.

**Fees and Payment:** My fees are prepaid for these sessions and are only refundable if cancelled before 2 business days of the appointment date and time. Once we have had our appointment, you agree that the appointment is not refundable for any reason.

**Missed Appointment:** I understand that emergencies can happen to anyone; therefore if an emergency keeps you from attending a session, please contact me whenever possible to let me know of the circumstances. Such events as a family emergency, serious accidents or illness are considered "emergencies." In all other circumstances, if you miss a session without notice or cancel less than 2 business days in advance, the full fee will be charged.

**I have read this agreement, understand its contents, and agree to it.**

\_\_\_\_\_ **Client's Signature**      \_\_\_\_\_ **Date**